



Monday 20th April 2026

Dear Parent, Guardian or Carer,

Re: Year 11 End of Year Prom – Friday 10th July 2026

The Rosedale Hewens Academy Trust is delighted to confirm the arrangements for the Year 11 Prom, which will take place on the evening of **Friday 10th July 2026**. This event celebrates the completion of GCSE examinations and marks the end of Key Stage Four for our Year 11 students.

Attendance at the Prom is **conditional** and will be dependent upon students meeting the following expectations throughout the academic year:

- Consistent adherence to the college **uniform policy**;
- **Appropriate behaviour and conduct** at all times;
- Attendance at all required **intervention sessions**, internal trial examinations and **all public GCSE examinations**;
- Records relating to **negative points logged on CPOMS**, **lateness**, and **extensions** will also be considered.

All of the above requirements must be met for students to be permitted to attend. Where these expectations are not fulfilled, students will **not be eligible to attend the Prom**, and payment will not be accepted. We kindly ask that families support students in meeting these expectations.

The Prom will be held at **The Pinewood Hotel, Wexham Park Lane, George Green, Slough SL3 6AP**. The event will begin at **7:00pm** and will conclude **promptly at 11:30pm**. Parents, guardians or carers are asked to ensure that **arrangements are made for students to be collected promptly at 11:30pm**, as students will be expected to leave the venue immediately at the conclusion of the event.

The theme of Prom 2026 will be **“A Night Under The Stars”**. Students are encouraged to **dress to impress**, choosing colours of their preference. The **dress code is strictly formalwear**.

A **Summer BBQ buffet** will be provided, offering a selection of **meat, halal and vegetarian options**. Each student will receive **one complimentary soft drink** with their ticket. Additional soft drinks may be purchased during the evening.

The **possession, consumption, or distribution of alcohol, vaping devices, illegal drugs, or any other prohibited substances is strictly forbidden**. Students must attend the event **free from the influence of alcohol or drugs**.

Any student who:

- Arrives **under the influence of alcohol or drugs**;
- Is found in **possession of alcohol, drugs, vaping devices, or any prohibited substance**;
- Displays behaviour indicating **possible substance misuse**

will be **refused entry or immediately removed from the event**.

In such circumstances:

- **Parents, guardians or carers will be contacted and required to collect their child immediately**;
- The student **will not be permitted to re-enter the venue**;
- **No refund will be issued**.



Where there are reasonable concerns regarding substance use, the Trust reserves the right to carry out **appropriate safeguarding checks**, including **bag checks**, in accordance with Trust policies to ensure the safety and wellbeing of all attendees.

A **magic mirror photo booth** will also be available, allowing students to take unlimited photographs. Prints will be available instantly for students to take home, with additional copies available for collection at a later date. Staff from the Trust will be present throughout the evening to **chaperone and celebrate with students**, and additional **venue security** will be in place to ensure the safety of everyone attending.

Any **inappropriate behaviour** during the event may result in a student being **dismissed from the venue and denied re-entry**. In such cases, **parents, guardians or carers will be contacted to collect their child immediately**, and **no refund will be issued**.

Please note that **only students from The Rosedale Hewens Academy Trust are permitted to attend the event**. However, families and loved ones are welcome to gather **outside the venue to watch students arrive and take photographs** as they make their entrance.

The total cost to attend the Year 11 Prom is **£35.00 per student**. **Full payment must be received by Friday 5th June 2026** and should be made via your child's **iPayImpact account**. Please retain confirmation of payment as proof of purchase. Once full payment has been received, students may collect their **Prom ticket from the Principal's PA from Monday 15th June 2026**. Tickets **must be presented to security on the evening of the event**. Students without a ticket will **not be permitted entry**, and tickets should therefore be kept safe. Students who arrive wearing **inappropriate attire** may also be refused entry.

A text reminder will be sent on the day of the Prom to confirm arrangements and prompt timely collection of students at the end of the evening.

We look forward to celebrating this important milestone with our Year 11 students.

Yours faithfully,

Two handwritten signatures in blue ink. The first signature is 'Elise' and the second is 'Nashae'.

Miss Elise Gathergood & Miss Nashae Montague

The Rosedale Hewens Academy Trust



Reply Slip: Please complete and return to reception by **Wednesday 10th June 2026**.

Please tick and fill the following:

Permissions	
I am in receipt of your letter, Monday 20th April 2026 and understand and accept the details the Year 11 Prom.	<input type="checkbox"/>
I give permission for my child _____ to attend the Year 11 Prom on Friday 10 th July 2026.	<input type="checkbox"/>
I understand and accept that my child's attendance to Prom is dependent on the criteria outlined in this letter.	<input type="checkbox"/>
I understand and accept that the Prom ticket must be retained for entry and a receipt kept as proof of purchase.	<input type="checkbox"/>
I understand that the Year 11 Prom is subject to government guidelines and restrictions.	<input type="checkbox"/>
My child will leave the venue promptly at 11:30pm and I have made provision for my child to arrive at and return from Prom safely.	<input type="checkbox"/>
In the event of an emergency, I authorise the staff involved to act on my behalf (in loco parentis) and give my consent for any action deemed necessary, by medical professional or others, to be taken.	<input type="checkbox"/>
I give permission for photo images taken of my child involved in the above activity, which are of general public interest or provide information, to be used by the College. The images may be used in promotional material such as brochures, leaflets and display boards as well as on the College website.	<input type="checkbox"/>

Payment; please choose <i>either</i> option	
I will pay the full amount of £35 via my child's iPayImpact account, before Wednesday 10 th June 2026.	<input type="checkbox"/>
I will pay the non-refundable deposit amount of £10.00 via my child's iPayImpact account and will pay the remaining £25.00 by Wednesday 10 th June 2026.	<input type="checkbox"/>

Medical and Dietary Details and Requirements
<p>Please list details of your child's physical/medical conditions, or any allergies below. These may include epilepsy, asthma, hay fever, hearing impairment etc. Please also include any mental health conditions such as anxiety, OCD, claustrophobia, etc.</p> <p>.....</p>
<p>Please list details of any medication your child will be carrying on their person for the duration of the trip. These may include an asthma pump and inhaler, an EpiPen, antihistamines, paracetamol, etc.</p> <p>.....</p>

Name of Parent/Guardian/Carer:		Signature:	
Contact Number:		Date:	