



24th March 2025

Dear Parent, Guardian or Carer

Re: Year 11 End of Year Prom on Friday 11th July 2025

The Rosedale Hewens Academy Trust is delighted to announce the details of the Year 11 Prom, taking place on the evening of Friday 11th July 2025. The event will celebrate the end of the GCSE examinations and will be a time to mark the end of Key Stage 4 for our Year 11 cohort.

Students' ability to attend Prom is **conditional** and will be **dependent** on the following criteria:

- Appropriate behaviour and conduct throughout the academic year;
- Attendance to all intervention (as required), internal trial examinations and to all public GCSE examinations;
- Ability to follow the college uniform policy throughout the academic year.

Negative points, lateness record and number of extensions will also be taken into account.

All of these requirements must be met in order for students to attend the Prom. In cases where these requirements are not met, students will be denied entry to the Prom and payment will not be accepted. Therefore, please ensure that the above is strictly adhered to.

The prom will be held at The Pinewood Hotel, Wexham Park Lane, George Green, Slough SL3 6AP. The event will start at 7:00pm and will conclude promptly at 12:00am. The theme of Prom 2025 will be "A Night Under The Stars", students should dress to impress! A summer BBQ Buffet will be served, including several different meat and vegetarian options. Students will be given one free soft drink with their ticket and any additional soft drinks may be purchased at students' discretion. In addition to this, a magic mirror will also be available for students to take unlimited pictures. These can be printed instantly for students to take home and will also be emailed over to the colleges so that students can pick them up at a later date, if necessary.

Several teachers will be present in order to celebrate with and chaperone the students. In order to ensure the safety of all in attendance, security personnel will also be present at the venue. It is important to note that if there is any inappropriate behaviour at the event, this may lead to students being dismissed from the venue and Parents, guardians or carers will be contacted to collect their child immediately. Under these circumstances, a refund will not be issued. No one outside of the Trust is permitted inside the venue. Families and loved ones are welcome to gather outside to watch students arrive and take photos as they make their entrance.

The total cost for students to attend the Year 11 Prom is **£35.00 per person** and full payment must be received before **Friday 6th June 2025**. This must be paid via your child's iPay Impact account and a record of the payment should be kept, as proof of purchase. Upon paying the full amount, students can collect their ticket from the Principal's PA from **Monday 9th June 2025**. The ticket **must** be shown to security personnel on the night in order to gain entry into the venue. Without the ticket, students will be turned away; therefore, it is imperative that tickets are not lost. Students who attend the Prom in inappropriate attire may also be refused access; the dress code is strictly formalwear.

If you consent to the terms and conditions outlined in this letter, and would like for your child to participate in the Prom, please complete and return the reply slip below, to your child's form tutor, confirming your child's attendance, no later than **Friday 6th June 2025**.

Yours Faithfully

Miss Elise Gathergood and Miss Tiam Parinejad
The Rosedale Hewens Academy Trust



Reply Slip: Please complete and return to reception by **Friday 6th June 2025**

Please tick and fill the following:

Permissions	
I am in receipt of your letter, dated Monday 24 th March 2025 and understand and accept the details the Year 11 Prom.	<input type="checkbox"/>
I give permission for my child _____ to attend the Year 11 Prom on Friday 11 th July 2025.	<input type="checkbox"/>
I understand and accept that my child's attendance to Prom is dependent on the criteria outlined in this letter.	<input type="checkbox"/>
I understand and accept that the Prom ticket must be retained for entry and a receipt kept as proof of purchase.	<input type="checkbox"/>
I understand that the Year 11 Prom is subject to government guidelines and restrictions.	<input type="checkbox"/>
My child will leave the venue promptly at 12:00am and I have made provision for my child to arrive at and return from Prom safely.	<input type="checkbox"/>
In the event of an emergency, I authorise the staff involved to act on my behalf (in loco parentis) and give my consent for any action deemed necessary, by medical professional or others, to be taken.	<input type="checkbox"/>
I give permission for photo images taken of my child involved in the above activity, which are of general public interest or provide information, to be used by the College. The images may be used in promotional material such as brochures, leaflets and display boards as well as on the College website.	<input type="checkbox"/>

Payment; please choose <i>either</i> option	
I will pay the full amount of £35.00 (£10.00 non refundable deposit included) via my child's iPayImpact account, before Friday 6th June 2025 .	<input type="checkbox"/>
I will pay the non-refundable deposit amount of £10.00 via my child's iPayImpact account by Wednesday 30th April 2025 and will pay the remaining £25.00 by Friday 6th June 2025 .	<input type="checkbox"/>

Medical and Dietary Details and Requirements
<p>Please list details of your child's physical/medical conditions, or any allergies below. These may include epilepsy, asthma, hay fever, hearing impairment etc. Please also include any mental health conditions such as anxiety, OCD, claustrophobia, etc.</p> <p>.....</p>
<p>Please list details of any medication your child will be carrying on their person for the duration of the event. These may include an asthma pump and inhaler, an EpiPen, antihistamines, paracetamol, etc.</p> <p>.....</p>

Name of Parent/Guardian/Carer:		Signature:	
Contact Number:		Date:	